

**From the Chief Executive/Director of**  
*Company details*

**To whom it may concern**

**Covid-19 – Key Worker Status**

Dear Sir/ Madam

This letter confirms that its holder is a designated key worker within the Food and Drink industry, as confirmed by the UK Government in its recently published definitions. These definitions for the Food and Drink sector include

- Production
- Distribution
- Processing
- Sale and Delivery
- The provision of other key goods (e.g. Hygiene)

The letter holder's role in the above-mentioned business is not one that can be performed remotely or from home and, as such, they are permitted to travel to and from their work locations as needed.

Please therefore accept this letter and their accompanying identification as confirmation of their key worker status in maintaining food and drink supply to the UK public.

Any queries should be directed to the above-mentioned business.

Yours faithfully

*Name*  
*Position*  
*Company Name*