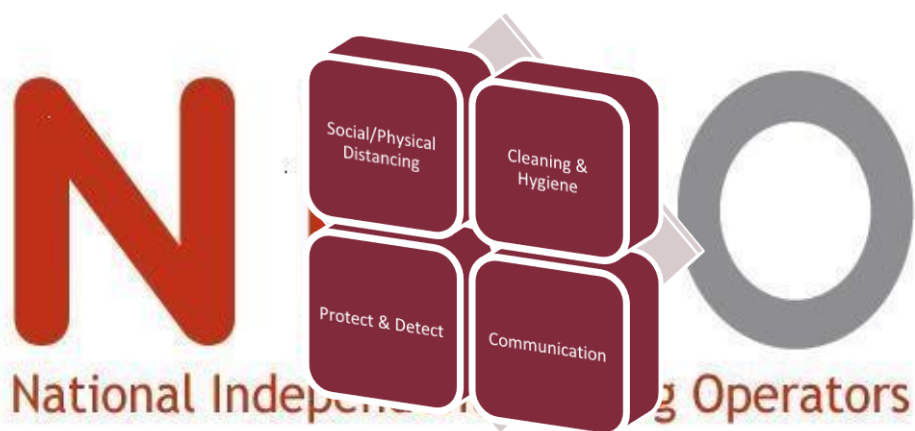




NIVO is going above and beyond to ensure that we protect our colleagues, supply members, operator members and visitors. We believe future organised industry gatherings take place again, our program of enhanced measures will provide all with the assurance and confidence that our events have health and safety as our number one priority.

We believe communication between all groups is a critical success factor in this program achieving its overall objective to provide assurance and build confidence for all people who participate in and visit our organised gatherings.

This document outlines the measures NIVO are taking to ensure the health and safety of all its visitors, exhibitors, and event personnel in response to COVID-19. How these measures are being implemented, and why it's an important component of NIVO's Secure Safety.





## Social/Physical Distancing

WHAT	HOW	WHY
<b>Crowd Density Standard (CDS)</b>	NIVO will ensure that they will control the number of delegates to an event. We will ensure appropriate social distancing can occur by the density and number of people in each area in accordance with government guidance.	NIVO's priority is the health and safety of its members and visitors. This will enable successful interactions between our supply members and operator members.
<b>Registration</b>	The badges, lanyards etc. will be sanitized in accordance with government guidance. There will also be hand sanitisers available on the registration desk and at several touch points. Face masks will be available to purchase.	Sanitising equipment and having the appropriate PPE onsite ensures we can provide for your health and safety.
<b>Staggered Admission</b>	NIVO will follow the governments guidelines on social distancing on admission to the venue and the registration area.	This will enable successful interactions between ourselves, supply members and operator members.
<b>Visitor Transportation</b>	When necessary NIVO will provide options for all it's members and visitors between the venue and hotel.	To provide all members safe transportation between the venue, hotels, and restaurants where necessary.
<b>Floor Planning</b>	NIVO will plan a one-way system which will create a logical flow through the venue. Aisle widths will be increased to achieve above the CDS standard.	This helps all members to safely maintain social distancing requirements. These traffic flows allow for recommended spacing to be maintained and easily monitored, all of which contributes to NIVO's enhanced health and safety standards.
<b>Set Up &amp; Break Down</b>	NIVO will work with the venue personal to assist supply members in the set up and break down of events to follow social distancing, hygiene and cleaning guidance.	This will maintain the hygiene standards throughout the event .
<b>Conference Rooms</b>	NIVO will put in place the recommended density and seating plan which will follow the distancing guidance. NIVO will also supply hands-free technology where possible.	Ongoing communication and company information between supply members and operator members.
<b>Eliminating Handshakes</b>	NIVO will recommend the elimination of handshakes at their events in accordance with government guidance.	By recommending the elimination of handshakes on-site, NIVO will follow the government guidance. This will minimise the spread of infections as much as possible in an effort to prioritise everyone's health and safety.
<b>Food &amp; Beverage</b>	NIVO will work with venue caterers to provide food solutions and seating in line with government guidelines.	NIVO's commitment to health and safety expands to food and beverage where every effort is being made to minimise risk and enjoy a high level of service.



## Cleaning & Hygiene

WHAT	HOW	WHY
<b>Venue Enhanced Cleaning</b>	NIVO will work with the Venues hosting the event to ensure enhanced cleaning prior to the event starting.	This will provide enhanced cleaning both before build up and the opening of event floor to ensure a safer environment for visitors.
<b>Stand Cleaning</b>	Exhibitors will be encouraged to clean their respective stands and exhibits regularly throughout the event.	This action will go towards minimising risk of infection.
<b>Hand Washing Sanitiser</b>	NIVO will provide hand sanitisers throughout the event this will supplement the Government advice to wash your hands regularly via the provision of hand washing facilities. NIVO will encourage all members and visitors.	NIVO have a responsibility to provide sanitisers where there are no hand washing facilities.
<b>Waste Management</b>	NIVO will work with the venue team on the collection and removal of waste.	Collecting waste throughout the show rather than at the end will help eliminate the spread of infection.
<b>Conference &amp; Seminar Rooms</b>	All equipment, including audio, visual and handheld microphones will be cleaned between each use.	This will allow our speakers to continue to provide company information and educate visitors with new knowledge, best practices, and approaches.
<b>Venue Ambient Environmental Controls</b>	NIVO will work with the venue to ensure that the proper ventilation, temperature, humidity and UV air purification controls are in place. Reduced exposure can be based on the ability of filters to remove particles that contain viruses. The aim is to ensure good ventilation which is a secondary infection control measure.	The aim is to reduce exposure to harmful particles. Where applicable filters should be properly installed and maintained in appropriate systems to treat recirculated air and should be appropriately designed for the building in which they are used.



## Protect & Detect

WHAT	HOW	WHY
<b>Contact Tracing</b>	Through the use of our registration document, we can offer assistance to the proper authorities' subject to compliance with data privacy agreements. The opening up of the economy following the COVID-19 outbreak is being supported by NHS Test and Trace. NIVO will keep a temporary record of our suppliers, members and visitors for 21 days (data protection will be in place).	NIVO can offer to assist the proper authorities in contact tracing. Should a positive diagnosis occur, the infected individual can report the diagnosis to NIVO who will alert those individuals they have come into contact with and advise on the government guidelines on self isolation.
<b>Face Masks/Coverings</b>	NIVO will ask for face coverings to be worn by each person entering the event. It is a recommendation that face coverings should be worn in indoor spaces, especially crowded areas. Exemptions will be accepted.	Social distancing and hygiene are the primary measures to be used to mitigate against the risks of COVID-19.
<b>PPE</b>	The usage of PPE is not required. However face coverings will be encouraged.	PPE is not required unless in contact with a person suspected of having been infected by COVID-19.



## Communication

WHAT	HOW	WHY
<b>Event Signage</b>	NIVO will provide clear signage throughout the venue.	This will remind people of the measures that are in place to keep them and their colleagues safe from contacting the infection.
<b>Event Website and Email</b>	NIVO will communicate with members for each event through all channels, with the specific details available on the NIVO website and messages sent via email.	NIVO event details can be communicated for each event through all channels, with the specific details available on the NIVO website and email.
<b>Pre-Event Messaging</b>	NIVO will communicate key pieces of information including updates from global and local health organisations, event details, hygiene briefings and health protection measures, among other items.	By communicating to all members in advance, NIVO are helping to ensure expectations are in place, especially with regards to updated or new policies on COVID-19.
<b>Public Addresses During Show</b>	NIVO may repeat messages about the importance of following government guidelines	NIVO will work with all members and guests to ensure the measures we have in place are practical, effective, and considered best practice. Part of this effort can include public addresses repeating messages about the importance of maintaining social distance and washing hands.